

Village of Dundee
Application For Permit to Operate a Mobile Home Park

Name and Address of Applicant: _____

Phone Number of Applicant: _____

Name and Address of each partner (if the applicant is a partnership): _____

Name and Address of each officer and director: (if the applicant is an association or a corporation): _____

Name and Address of the owner or owners of such premises: _____

Number of lots to be provided in the proposed park: _____

Mobile Home Park Specifications:

1. The park shall be located on a well-drained site, properly graded to ensure rapid drainage and free from stagnant pools of water.
2. Each park shall be subdivided and marked off into mobile home lots. Each lot shall have an area of not less than 5,000 square feet and have a minimum dimension of 50 feet. No more than one mobile home shall be permitted to occupy any one lot. All mobile homes in a mobile home park must be fully skirted.
3. Durable surfaced driveways to each mobile home lot shall be provided to ensure safe and easy access under normal use and weather conditions.
4. A recreation area equipped with benches and play equipment shall be provided in every mobile home park. The area shall contain a minimum of 500 square feet for each mobile home contained in the mobile home park.
5. A mobile home shall be so placed on each lot that it shall be a distance of at least 20 feet from the next mobile home in such park in any direction. No mobile home lot shall be located within 50 feet of any public highway or street lines nor within 25 feet of any adjacent property line.
6. The mobile home park shall comply with all zoning and subdivision regulations of the Village.

The application shall be accompanied by (9) sets of plans and specifications, drawn to scale, showing the layout of the park, the location, size and arrangement of each lot, location of streets, location of water and sewage services and locations garbage receptacles.

When applicable, the application shall show the location and number of toilets, lavatories and showers.

Where the applicant is not the owner of the premises, the application shall also be accompanied by a certified or photo static copy of the lease of the premises.

Annual Fee

The annual fee for a permit to operate a mobile home park shall be the sum of \$1.00 multiplied by the number of lots authorized by the permit to be used in such mobile home park, but the minimum fee for such permit shall be \$25.00. Please make check payable to the Village of Dundee.

Referral to and action of the Village Board.

The application shall be filed with the Village Clerk, who shall thereupon transmit the same to the Zoning Officer.

Date received by Village Clerk

Date received by Zoning Officer

Zoning Officer:

Application in compliance with the minimum requirements as established by rules and regulations of the:

State Department of Health _____
Sanitary Code of the State of New York _____
Completed an on-site Investigation _____
Transmit the application to the Village Board _____
Attached written approval or recommendations _____

Village Board:

Inspected the proposed site _____
Attached recommendations _____
Approval or rejections by Resolution _____

Village Clerk:

Notification in writing of the motion taken by
Village Board. _____