

DUNDEE VILLAGE DEPARTMENT OF PUBLIC WORKS
WORK PERMIT UNDER SECTION 112 OF THE VILLAGE CODE

Section 112 of the Village Code states, in part: "No person shall open or cause to be opened by cutting or digging the surface, pavement, sidewalk or curbing or soil in any street, highway or public place under the jurisdiction of the Village without first obtaining the written consent of the appropriate Village official and paying the prescribed fees therefor, or without complying with the provisions and conditions relating thereto as hereinafter provided".

Please Print

NAME _____

ADDRESS _____

TELEPHONE (business) _____ (home) _____ (emergency) _____

REQUESTS PERMISSION TO (describe work)

On Village Road Name _____ at (address) _____

Beginning Date _____ (Applicant Shall Notify the Department 48 Hours Before Actually Starting Work)

As per the drawing attached.

The undersigned further agrees that this work permit does not constitute permission to occupy this property. Occupancy can only be granted by the underlying property owner. This permit certifies that planned work does not conflict with the Village's highway use at time permit was granted.

The undersigned and its successors in interest agrees to accept all conditions described on the front and rear of this form and to pay all reasonable costs of any inspections required to ensure compliance with this permit.

Applicant Date

.....
Permit No. _____

Permission is hereby granted to the Applicant to perform said work upon the following conditions:

Insurance Certificate Approved _____
Village Superintendent of Public Works Date

Conditions and Restrictions

1. The Village Superintendent of Public Works reserves the right to revoke or annul this permit at any time should the Permit Holder and its successors in interest fail to comply with the terms and conditions upon which it is granted.
2. This permit shall not be assigned or transferred without the written consent of the Village Superintendent of Public Works.
3. The Village Superintendent of Public Works reserves the right to inspect and approve the work authorized by this permit and to require the correction, to his satisfaction, of any and all deficiencies.
4. The Permit Holder and its successors in interest hereby agrees (a) that except for the amount, if any, of damage contributed to, caused by or resulting from the negligence of the Village, the Permittee and its successor in interest shall indemnify and hold harmless the Village, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgements, fees, attorney's fees or loss arising directly or indirectly out of the acts or omissions hereunder by the Permittee and its successors in interest or third parties under the direction or control of the Permittee and its successors in interest; and (b) to provide defense for and defend, at its sole expense, any and all claims, demands, or causes of action directly or indirectly arising out of this Permit and to bear all other costs and expenses related thereto.
5. The Permit Holder and its successors in interest agrees that if the work authorized by this permit interferes with necessary changes to the highway in the future, the Permit Holder and its successors in interest shall, on reasonable notice from the Village Superintendent of Public Works, make such necessary changes at his or its own expense within the time so specified in the notice.
6. The flow of traffic shall be maintained by the Permit Holder on this section of the highway while the work is in progress and until its final completion.
7. The Permit Holder shall be responsible for locating all underground utilities and providing such notification as may be required by said utilities before beginning work. Permittee shall contact all other occupants in the ROW during the project design phase to assure accurate facility mapping.
8. Insurance Requirements 1) In most cases, Permittee must provide proof of Commercial General Liability insurance coverage with limits of liability not less than \$1,000,000 per claim/occurrence, unless any of the following circumstances exist, in which case the limits of liability shall not be less than \$5,000,000 per claim/occurrence: (a) The estimated value of permitted work in village right-of-way is \$250,000 or more (see line 4 below); (b) The permitted work requires or includes the construction, alteration or maintenance of underground features at any depth five feet or more below grade; (c) The permitted work requires or includes the construction, alteration or maintenance of overhead features that include, but are not limited to, traffic signals, overhead sign structures, retaining walls or other grade separation structures. 2) Exceptions to the above liability limits include: (a) Annual maintenance permits require limits of liability not less than \$5,000,000 per claim/occurrence; and (b) Residential driveway permits require limits of liability not less than \$500,000 per claim/occurrence. 3) ACORD 25 with ACORD 855 (New York Construction Addendum) shall be submitted as an acceptable proof of liability coverage. Village of Dundee should be named as Additional Insured and as the Certificate Holder at the address of the issuing office. 4) When the estimated cost of work being performed in the right-of-way equals or exceeds \$250,000, Permittee must additionally provide proof of a Protective Liability (OCP) insurance policy with a minimum liability limit of \$1,000,000 per occurrence, with Village of Dundee as Named Insured. 5) Proof of Worker's Compensation Insurance (Form C-105.2, U-26.3 or SI-12), or proof of exemption (Form CE-200) 6) Proof of Disability Benefits Coverage (Form DB-120.1 or DB-155), or proof of exemption (Form CE-200). Permittee agrees to maintain liability insurance in full force and effect throughout the term of the highway work permit. Expiration of, or lack of, liability insurance coverage automatically terminates the permit.

RESTORATION OF DISTURBED AREAS

1. The Permit Holder shall restore to original condition all surfaces disturbed at the construction site.
2. Restoration of disturbed areas consists of clean-up and maintenance during construction, resurfacing paved areas, restoring lawn areas, restoring drainage areas and repair of any damaged structures such as manholes, drop inlets, mailboxes, fences, signs, etc. and maintaining that work in the future.
3. Any Village traffic control signs disturbed by the Permittee must be replaced in the EXACT location(s) of removal.
4. Backfill must consist of bank run gravel or a crusher run type of limestone thoroughly compacted in one (1) foot lifts unless otherwise noted on this form.
5. Pavement edges shall be cut back to form a straight uniform edge and bearing shall be provided not less than six (6) inches perpendicular to the trench on undisturbed subgrade. Loose or torn pavement shall be removed. The joints at existing pavement edges shall receive a coating of bituminous material before paving.

6. Asphalt surfaces shall consist of an asphalt concrete binder with an asphalt concrete top conforming to NTSDOT Spec. 401-2 plant mix pavement, Type 3 binder course and Type 6 top course. Required thickness shall match the original or remaining pavement; but, in no case shall be less than three (3) inches compacted thickness of asphalt concrete binder and one (1) inch compacted thickness of asphalt top.
7. Only choice or select materials may be used in areas which may affect the motoring public, such as the area between the pavement edge and bottom of ditch line. These materials must be compacted in one (1) foot lifts to insure against settlement and graded to original conditions.

TRAFFIC CONTROL

1. Whenever work authorized by this permit takes place within the shoulder or traffic lane of the road or whenever equipment being utilized to perform work authorized by this permit is parked or being used within the shoulder or traffic lane of the road, the Permit Holder and its successors in interest shall have adequate traffic control in place at all times.
2. All traffic control called for under this permit shall be in accordance with the New York State Department of Transportation Manual of Uniform Traffic Control Devices (the Manual), including but not limited to the provisions set forth at paragraph #3 below.
3. As a minimum, black on orange "MEN WORKING" signs shall be displayed as called for by the manual. All employees of the Permit Holder shall wear orange reflective vests. Flaggers shall be on duty as called for by the Manual whenever personnel, material or equipment are placed within the shoulder or traffic lanes of the road.

FEES

Commercial/Residential Accesses	Base Fee	No. of feet or poles or operations	Times Unit Rate	Subtotal
Residential Driveway- New/ Enlarge	\$35.00			
Commercial Entrance	\$300.00			
Subdivision Street	\$300.00			
Temporary Access/Construction Entrance	\$50.00			
Underground Installation Out of Pavement Area				
Storm Sewer Installation	\$50.00		.10 per LF(>250 LF)	
Water/Sanitary Sewer Repair	\$50.00		.10 per LF(>250 LF)	
Pipe Roadside Ditch	\$50.00			
Gas Main/Duct/Buried Cable Installation	\$50.00		.20 per LF(>250 LF)	
Service Connection (Gas, Electric, Etc)	\$35.00			
Underground Installation By Tunneling/Boring				
Storm Sewer Installation	\$250.00			
Water/Sanitary Sewer Repair	\$250.00			
Gas Main/Duct/Buried Cable Installation	\$250.00			
Service Connection (Gas, Electric, Etc.)	\$50.00			
Underground Installation By Cutting Pavement				
Storm Sewer Installation	\$100.00		2.50 per sq. ft.	
Water/Sanitary sewer Repair	\$100.00		2.50 per sq. ft.	

Gas Main/Duct/Buried Cable Installation	\$100.00		2.50 per sq. ft.	
Service Connection (Gas, Electric, Etc)	\$100.00		2.50 per sq. ft.	
Box Cross Culvert	\$100.00		2.50 per sq. ft.	
Overhead Installation				
Erecting Poles, Towers, Luminares, Anchors	\$50.00		\$2.00 per unit	
Running New Lines	\$50.00		.05 per LF(>250LF)	
New Service Connections	\$25.00			
MISCELLANEOUS				
Annual Maintenance Permit	\$900.00			
Tree Trimming For Utility Clearance (Yearly Permit)	\$500.00			
Road Closing	\$300.00			
Permanent or Temporary Sign	\$35.00			

No fees shall be charged to bona fide religious or charitable organizations generally exempt from taxes.